

Regulation 16(4A) Completion Notice

**EREWASH & WEST
NOTTINGHAMSHIRE
BUILDING CONSULTANCY**

RESOURCES DIRECTORATE
Town Hall, Ilkeston
Derbyshire, DE7 5RP
buildingcontrol@erewash.gov.uk

**The Building Act 1984
The Building Safety Act 2022
The Building Regulations 2010**

A person who is required by [Regulation 12](#) to give a building notice or an application for building control approval with full plans for carrying out building work shall, not more than five days after that work has been completed, give the local authority a notice which complies with [Regulation 16 paragraph \(4A\)](#) as set out below. Requirements of dutyholders and their competence can be found in [Part 2A of the Building Regulations 2010 \(as amended\)](#)

1 Details of the application

Application Reference
Address (incl postcode)

2 Applicant Details

Title First Name Last Name
Address (incl postcode)

Telephone Mobile
Email

Declaration of the applicant

I confirm that to the best of my knowledge the work complies with all applicable requirements of the building regulations.

Signature of the applicant:

3 Client Details (where different from the applicant)

Title First Name Last Name
Address (incl postcode)

Telephone Mobile
Email

Declaration of the client

I confirm that to the best of my knowledge the work complies with all applicable requirements of the building regulations.

Signature of the client:

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4

Principal (or Sole) Contractor Details

Title First Name Last Name

Company

Address (incl postcode)

Telephone Mobile

Email

Declaration of the principal contractor

I confirm that I have fulfilled by duties as a principal contractor (or sole contractor) under [Part 2A \(dutyholders and competence\)](#) of these Regulations.

Signature of the principal contractor

5

Principal (or Sole) Designer Details

Title First Name Last Name

Company

Address (incl postcode)

Telephone Mobile

Email

Declaration of the principal designer

I confirm that I have fulfilled by duties as a principal designer (or sole designer) under [Part 2A \(dutyholders and competence\)](#) of these Regulations.

Signature of the principal designer

This form should be completed and returned to Building Control within 5 days of completion of work on site.

buildingcontrol@erewash.gov.uk

Erewash and West Nottinghamshire Building Consultancy
Town Hall, Long Eaton, NG10 1HU

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