

**EREWASH BOROUGH COUNCIL
APPLICATION FOR A PRIVATE HIRE OPERATOR'S LICENCE**

Please read the notes issued with this form before completing the section(s) applicable to your circumstances.

I enclose the appropriate fee of: **£441.00** Receipt No:

GENERAL

1. Applicant's full name (BLOCK LETTERS)

2. Home Address (BLOCK LETTERS)

.....

Tel. No.

3. (a) Trade Name under which you intend to operate
(BLOCK LETTERS)

(b) Address of Premises at which you intend to operate
(BLOCK LETTERS)

.....

(c) Do you intend to make provision at the premises for reception of members of the
public intending to hire a vehicle? **YES/NO**

(d) Is there an existing planning consent for use of the premises in connection with the
operation of private hire vehicles (or hackney carriages used as private hire vehi-
cles)?

YES (Please state Ref. No.) / **NO**

[If '**NO**' please see paragraph 2 of attached notes]

4. What are the registration numbers and Private Hire Vehicle licence numbers (if known) of
the Private Hire Vehicles which you expect to operate if granted a licence? (Append list if
necessary)

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5. How many persons do you intend to employ in making provision for the invitation or ac-
ceptance of bookings for private hire vehicles and in what capacity?

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INDIVIDUAL APPLICATIONS

6. Are you engaged full-time in the business of a Private Hire Vehicle Operator or associated
employment? **YES/NO**

7. Has a previous application for an operator's licence been made by you or on your behalf to this or any other local authority? **YES/NO**
8. Has any previous operator's licence held by you been revoked or suspended? If so, give details
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9. Have you been convicted of any offence within the last 5 years? If so, give details
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10. Have you provided evidence of the right to work in the United Kingdom? Documentation required includes British passport or birth certificate, a residence permit, or a certificate or document indicating permanent residence issued by the Home Office. This information must be provided for both individual and company/partnership applications.
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COMPANY OR PARTNERSHIP APPLICATIONS

11. If this application is by a Company, give information as to any criminal convictions against a Director or Secretary of that Company within the last five years or state 'NONE'
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12. Has any previous application been made for an operator's licence by the Company? **YES/NO**
13. Has any previous operator's licence held by a Director or Secretary of the Company been revoked or suspended? If so, give details
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14. If the applicant proposes to operate vehicles in partnership with another person, give the name and address of all the partners and any information as to any criminal convictions against those persons within the last 5 years
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15. Has any previous application been made for an operator's licence by your partner(s)? Give details of name/address
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16. Has any previous operator's licence held by your partner(s) been revoked or suspended? If so, give details
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17. **TAX CONDITIONALITY CHECK (For all applicants)**

Have you ever held a licence with Erewash BC or any other licensing authority within the last 12 months
Yes ☐ No ☐

If you currently hold, or have held in the last 12 months before this application, the same type of licence with one or more licensing authority (including Erewash Borough Council) **please provide your 9-character check code:**

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Schedule 23 to Finance Act 2011 (Data Gathering Powers) and Schedule 36 to Finance Act 2008 (Information and Inspection Powers), grant HMRC powers to obtain relevant information to third parties. This includes licensing bodies being required to provide information about licence applicants.

If you are applying as company and not an individual please provide your Company Number:

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If you have never held a licence before or it has been longer than 12 months you do not need to complete a tax check but please be aware of the following GOV.UK website addresses for HMRC guidance about tax registration obligations:

- PAYE information: www.gov.uk/income-tax/how-you-pay-income-tax
- registering for Self Assessment: www.gov.uk/register-for-self-assessment
- Corporation Tax information: www.gov.uk/corporation-tax

☐ I confirm that I am aware of the content of HMRC guidance relating to my tax registration obligations.

I have read the conditions subject to which this application will be considered, and confirm that I will comply with all the requirements set out therein. I understand that I may be liable to prosecution if I have knowingly or recklessly made a false statement or omitted any material particular from this application.

SIGNED

DATED

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Erewash Borough Council collects personal information when you contact us for any services we provide. We will use this information to provide these services. We may need to share your information with service providers and other departments within EBC to ensure that you receive the best possible service. If so, this will be made clear in our privacy notice. We will not share your information with third parties for marketing purposes or any other reason unless required to do so by law.

For more information explaining how we protect and use your information please see our privacy policy at www.erewash.gov.uk/privacy

EREWASH BOROUGH COUNCIL

Notes to accompany application forms for the grant of a Private Hire Vehicle Operator's Licence

- 1.1 By virtue of Section 46(1)(d) of the Local Government (Miscellaneous Provisions) Act 1976 no person shall, in a controlled district, operate any vehicle as a Private Hire Vehicle without having a current licence under Section 55 of the said Act (a Private Hire Vehicle Operator's Licence).
- 1.2 For the purposes of the Act, the following definitions apply:-

"private hire vehicle" means	a motor vehicle constructed or adapted to seat fewer than 9 passengers, other than a Hackney Carriage or Public Service Vehicle, which is provided for hire with the services of a driver for the purpose of carrying passengers.
"operate" means	in the course of business to make provision for the invitation or acceptance of bookings for a Private Hire Vehicle.
"controlled district" means	the Borough of Erewash.
2. In considering any application, the Council will wish to take into account the suitability of the premises from which you intend to operate, and the impact which your intending use may have on the local environment - particularly for occupiers of neighbouring properties. For this reason you are required to state on the application form whether you intend to make provision at the premises for the reception of members of the public and also to say whether planning consent has been granted for the use of the premises in connection with a private hire business. Whilst the licensing and planning processes in relation to taxi and private hire operators are quite separate and raise different issues, it is important that you ensure that any necessary planning consent is obtained for the use of your premises for the operation of a private hire operator's business. If no such consent has been obtained, you should contact the Council's Planning Section at the Town Hall, Long Eaton (Tel No. 0115 9072244) to discuss the planning position. The Licensing Section will in any event be notifying them that you are making this application.
3. If a Licence is granted to you, this will be subject to conditions. Copies of these conditions may be obtained, free of charge, from the Licensing Section, The Civic Centre, Derby Road, Long Eaton, Nottingham NG10 1HU (tel: 0115 907 1113).