



Development & Regulatory Services
Town Hall
Long Eaton
Derbyshire
NG10 1HU
Tel: (0115) 9072244
Website: www.erewash.gov.uk

Publication on Local Planning Authority websites

Information provided on this form and in supporting documents may be published on the authority's planning register and website.

Please ensure that the information you submit is accurate and correct and does not include personal or sensitive information. If you require any further clarification, please contact the authority directly.

Complaint Form: High Hedges

Use this form to submit a complaint to the Council about a high hedge, under part 8 of the Anti-social Behaviour Act 2003. It should be completed by the person making the complaint or their representative.

Please use BLOCK CAPITALS and use black ink.

YOU MUST PAY A FEE OF £320.00 WHEN YOU SEND IN THIS FORM

The council will rely on the information you provide so please make sure it is clear and accurate

1. Attempts to resolve complaint

Please describe what you have done to try and settle this matter. Give dates and say what the result was. Please provide copies of any letters that you mention

1.1 Approached neighbour/hedge owner and asked to discuss problem

1.2 Asked neighbour/hedge owner to try mediation

1.3 Informed neighbour/hedge owner of intention to complain to the council

If you have not tried the above steps, the council might not proceed with your complaint

1.4 Anything else

2. Criteria for making a complaint

About a hedge

2.1 Is the hedge – or the portion that is causing problems – made up of a line of 2 or more trees or shrubs?

Yes

No

2.2 Is it mostly evergreen or semi-evergreen?

Yes

No

2.3 Is it more than 2 metres above ground level?

Yes

No

2.4 Even though there are gaps in the foliage or between the trees, is the hedge still capable of obstructing light or view?

Yes

No

2.5 Is it growing on land owned by someone else?

Yes

No

Who can complain?

2.6 Is the complainant the owner or the occupier (e.g. tenant) of the property affected by the hedge?

Yes

No

Please delete whichever does not apply

Owner / Occupier

2.7 Is the property residential?

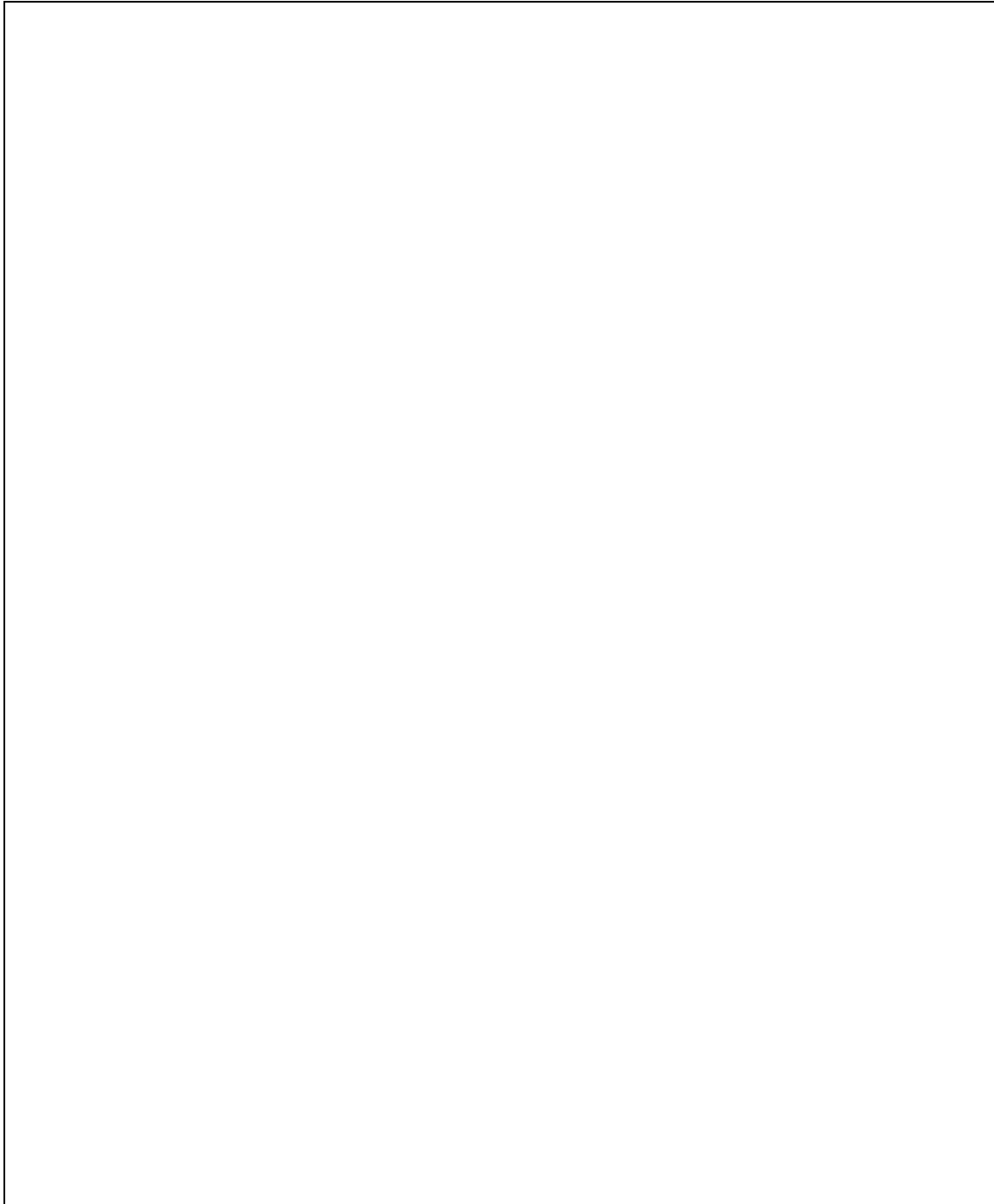
Yes

No

If you have answered 'NO' to any of the questions in this section, the criteria has not been met and so the Council cannot consider your complaint.

3. Grounds of complaint

Please describe the problems actually experienced as a result of the hedge being too tall, and say how serious they are. It will save time and help your case if you stick to the facts and provide all relevant information to back up the points you are making.



To help the council understand your situation, please provide a photo of the hedge and a plan or sketch of both the site where the hedge is growing and the property it is affecting. With the hedge clearly marked on it.

Erewash Borough Council

4. Previous complaints to the Council

4.1 Has a formal complaint been made to the Council before about this hedge?

Yes No

4.2 If you have ticked 'Yes', do you know the date and/or reference number of the Council's decision letter?

DATE __/__/____ REF ___/____/____

4.3 What has changed since the council last looked at this?

If nothing has altered, the Council might not proceed with your complaint

5. Who's who/ the parties

5.1 Complainant's contact details

	Title	Forename	Surname
Name	<input type="text"/>	<input type="text"/>	<input type="text"/>

Address

County Postcode

Daytime Telephone Number:- Mobile :-

Email:-

Is the complainant content for us to contact them by email, at this address provided? YES / NO

5.2 Address of the property affected by the hedge and the name of the person living there, if different to 5.1.

	Title	Forename	Surname
Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
Address	<input type="text"/>		
	<input type="text"/>		
	<input type="text"/>		
County	<input type="text"/>	Postcode	<input type="text"/>
Daytime Telephone Number:-	<input type="text"/>	Mobile :-	<input type="text"/>
Email:-	<input type="text"/>		

5.3 Contact details of Agent or other person acting on behalf of the complainant (If any)

	Title	Forename	Surname
Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
Address	<input type="text"/>		
	<input type="text"/>		
	<input type="text"/>		
County	<input type="text"/>	Postcode	<input type="text"/>
Daytime Telephone Number:-	<input type="text"/>	Mobile :-	<input type="text"/>
Email:-	<input type="text"/>		

Is the Agent, or other person named above, content for us to contact them by email at the address provided?

YES / NO

5.4 Address of the site where the hedge is growing and name of the person living there, if known

	Title	Forename	Surname
Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
Address	<input type="text"/>		
	<input type="text"/>		
	<input type="text"/>		
County	<input type="text"/>	Postcode	<input type="text"/>
Daytime Telephone Number:-	<input type="text"/>	Mobile :-	<input type="text"/>
Email:-	<input type="text"/>		

5.5 Name and address of the person who owns the property where the hedge is situated, if different to 5.4 and if known

	Title	Forename	Surname
Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
Address	<input type="text"/>		
	<input type="text"/>		
	<input type="text"/>		
County	<input type="text"/>	Postcode	<input type="text"/>
Daytime Telephone Number:-	<input type="text"/>	Mobile :-	<input type="text"/>
Email:-	<input type="text"/>		

6. Supporting Documents

- 6.1 Have you enclosed the following: Tick Box
- A photo of the hedge
 - A location plan of the hedge and surrounding properties
 - Copies of Correspondence with your neighbour about the hedge
 - Copies of any other document that you mention (please list this separately)
-

7. Sending the complaint

7.1 I confirm that I have completed as much of this form as I can and that, to the best of my knowledge, the information provided is accurate.

Tick Box

7.2 I enclose the fee of £320.00

Tick Box

Name Date

7.3 POST OR EMAIL THIS FORM AND ALL ENCLOSURES TO:-

**Planning Department
Erewash Borough Council
Town Hall
Derby Road
Long Eaton, Derbyshire
NG10 1HU
planning@erewash.gov.uk**

7.4 Please also send a copy of this form to the people identified in section 5 above.

Tick the box to show you have done this